

ADMINISTRATION

What is a census date?

The census date is the last date you will be able to finalise or withdraw from any units of study, suspend your studies, or discontinue your course without it affecting your grades or finances.

What happens if I miss the census date?

If you miss the census date you will be charged for the units you have been enrolled in for that trimester.

What are the census dates for 2023?

February Intake: 17 March

June Intake: 30 June

September Intake: 13 October

Can I change my course after commencing classes?

You can change between courses after starting classes, so long as it is before the census date. If it is after census, you will have to wait until the following trimester to change.

What happens if I want to withdraw?

If you do not want to continue your studies you must withdraw before the census date. If you choose to withdraw after census, you will be charged for the current trimesters unit.

Can I get credit from previous studies?

If you have completed the qualifications at another university or vocational education facility you may be eligible to get credit towards your course. You must apply for Recognition of Prior Learning before you commence your studies. Your Faculty Head will review your application based on evidence of your previous studies such as transcripts and qualifications.

INTERNSHIPS

Who organises internships?

Internships are organised by The Fashion Institute's Career Manager. It is your responsibility to check the Careers board via our website and apply for the Internships that you are interested. Compulsory Internship hours towards your core units of study run in Trimester 3, but you can take on as many extra opportunities as you wish on top of this.

How many days/hours is an internship?

An internship typically runs for a 3-month period for 1-2 days per week, depending on the business' requirements.

What companies do you work with?

The Fashion Institute works with 500+ brands across the fashion, lifestyle and beauty industries all over Australia.

FEE-HELP

What is FEE-HELP?

When you attend university or an approved higher education provider, you can get a FEE-HELP loan to pay all or part of your tuition fees.

Your FEE-HELP loan does not cover costs like accommodation, laptops or text books, it is to pay your full fee-paying tuition fees.

How does it work?

You must submit the FEE-HELP eCAF to your provider by the census date. You can only get an eCAF from your provider once you have accepted your offer in the course. You will need to include your TFN, USI and personal details on the eCAF and read the 2022 FEE-HELP information booklet.

When will I start repaying my FEE-HELP loan?

You begin to pay back your HELP debt through the tax system once you earn above the compulsory repayment threshold. The compulsory repayment threshold is different each year. The compulsory repayment threshold for the 2021-22 income year was \$47,014. The compulsory repayment threshold for the 2022-23 income year will be \$48,361.

Am I eligible?

To be eligible for FEE-HELP, you must:

- Be an Australian who studies some of their course while living in Australia OR be an eligible New Zealand Special Category Visa (SCV) holder and will live in Australia for the entire course.
OR be a permanent humanitarian visa holder (or eligible former) and will live in Australia for the entire course.
- OR be a permanent resident who is undertaking approved bridging studies and will live in Australia for the study.
- Undertake an approved course, at a FEE-HELP approved provider
- Enrol and submit the FEE-HELP form (known as an eCAF) by the census date
- Have a tax file number (TFN) or have applied for one

PRE-REQUISITES

Do I need an ATAR?

You do not need an ATAR to enrol in our Bachelor Courses. However current Year 12 students and recent high school graduates must provide evidence of successful completion of Year 12. All students are also required to complete a phone interview, campus tour or open day prior to enrolment.

Non-Year 12 applicants

Applicants who are applying based on recent Vocational Education & Training (VET) study or Higher Education study or Work & Life Experience must submit the following:

1. VET Certificate IV or higher obtained in the last 2 years or
2. Relevant higher education qualification within the last 5 years or
3. A 300-500 word Personal Statement outlining work and life experience that also addresses their achievements, experience, knowledge, and communication skills.

How old do I have to be to enrol?

Students must be over the age of 18 to enrol.

INTERNATIONAL WORKPLACE PROGRAM

What is the International Workplace Program?

The International Workplace Program takes a small group of students to New York to intern across New York Fashion Week shows and events. This program is usually held in September.

Is this covered by FEE-HELP?

This program is not covered by FEE HELP. Students will need to be able to pay for the trip up front. The cost of the program is released in April each year.

What are the pre-requisites ?

The pre-requisites are college attendance 80%+ and participation in Weekly Industry classes, APS101 Guest Speaker Sessions, TFixLIVE, and Industry opportunities such as: Internships, Volunteer opportunities on designer labels warehouse sales, events, launches + activations.

How old do I have to be?

Students must be over the age of 18 to be eligible for this program.

ENROLMENT PROCESS

What is the enrolment process?

The enrolment process is 5 steps.

STEP 1: Attend an Interview in the form of a Campus Tour, Phone Appointment or Open Day

STEP 2: Complete an enrolment form on our website. From here our applications team will be in touch within 3-5 business days.

STEP 3: Once confirmed you will receive a Letter of Offer which outlines the contractual arrangements and confirms the course of enrolment, duration, campus location, course-related fees and policies.

STEP 4: Formally accept your offered place by completing, signing and returning the Agreement Acceptance Declaration and finalise your FEE-HELP loan.

STEP 5: All students will be invited to an Orientation the week before classes commence. Invitations will be sent out as part of your Welcome Pack.

What do I need to enrol?

You will need:

1. Your High School Certificate (if highest academic achievement) and/or previously completed qualifications (equivalent to Cert IV and higher).
2. Your Unique Student Identifier (USI) You may already have a USI if you have done any nationally recognised training, which could include training at work, completing a first aid course or RSA (Responsible Service of Alcohol) course, getting a white card, or studying at a TAFE or training organisation. It is important that you try to find out whether you already have a USI before attempting to create a new one. You should not have more than one USI. To check if you already have a USI, or apply for a new one visit www.usi.gov.au
3. Your Tax File Number A tax file number (TFN) is your personal reference number in the tax and superannuation systems. It is free to apply for a TFN. You don't have to have a TFN, but without one you won't be able to apply for government benefits such as FEE-Help. www.ato.gov.au/individuals/tax-file-number/apply-for-a-tfn/
4. Two Forms of Valid Identification. (These can include Passport, Birth Certificate, Drivers Licence, Medicare Card, Certificate of Registration by Descent, Centrelink Concession Card, Citizenship Certificate, ImmiCard)

When will I get my timetable?

You will receive your timetable approximately 1-2 weeks prior to starting your studies.

When is orientation?

Orientation is held the week before your classes commence.

2023 Orientation Dates:

February Intake: 21-24 Feb

June Intake: 6-8 June

September Intake: 19-21 Sept

Can I defer?

You can defer your studies so long as you apply prior to the census date. To defer you must contact your head of faculty.

ONLINE VS. ON-CAMPUS

What is the difference between online and on-campus study?

Online students undertake their classes online via. Zoom. These classes are live and attendance is taken. Classes are not recorded as this is not a self-paced study course.

On-Campus students attend face-to-face classes at our Sydney campus. Both groups of students have 2 full days of scheduled classes per week.

What days are online and are they the same as on-campus?

Study days vary for each intake. You will be notified of these once you receive your timetable. Online classes are held separately to on-campus classes.

All courses undertake 2 consecutive days of classes per week from 10am-5pm with scheduled breaks.

Can I switch study mode once I have started?

You can switch study mode at any time. You will need to contact your head of faculty to change. It may take up to 2 weeks to finalise the change and allocate your new classes.